

International Table Tennis Federation

Seamaster 2019 ITTF World Tour Platinum China Open
Shenzhen (CHN)

First Stage: 28 - 29 May 2019 | Main Event: 30 May - 2 June 2019

Seamaster 2019 ITTF World Tour Platinum China Open Players' service information document

A. Pick-up service

1. Shenzhen Bao'an International Airport: Pick-up service will be provided within 9:00-22:00 of the scheduled arrival time of the flight (Players who arrive outside this period shall communicate with the organizing committee in advance for special arrangement);
2. Huanggang port: Pick-up service within 9:00-22:00 (Players who arrive outside this period shall communicate with the organizing committee in advance for special arrangement).

Note:

This service is only available to the participants or teams who choose the option 2/3. The organizing committee will send the e-ticket to the participants or teams via email after receiving the transfer voucher and related travel information, then the participants or teams will get on the bus with the e-ticket.

B. Accommodation

Option 2 (JW Marriott Hotel Shenzhen Bao'an): **\$290** per person per night for a single room (including breakfast, lunch and dinner), **\$240** per person per night for a double room (including breakfast, lunch and dinner);

Option 3 (Avant Garde Hotel): **\$200** per person per night for a single room (including breakfast, lunch and dinner), **\$160** per person per night for a double room (including breakfast, lunch and dinner).

Note:

1. A fixed deposit will be charged when the player checks in the hotel, if the player has enjoyed any value-added services (laundry service and other paid services, etc.) during his/her stay or takes away items that need to be paid when he/she leaves the hotel, this part of the cost will be deducted from the deposit and the rest will be returned in full after he/she checks out;
2. The selection of option service shall be determined before the deadline of

registration;

3. The remittance proof (screenshot or photo) and flight information (players or teams arriving at Shenzhen Bao'an International Airport or Hong Kong Airport (going to Shenzhen Huanggang port) should be provided to the ChinaOpenShenzhen@kaisagroup.com before 18:00 on May 23, 2019 (UTC+8).

4. Due to limited hotel rooms, the organizing committee will arrange the set hotel after receiving the remittance proof of the players. It is suggested that the players should complete the payment of the set hotel as soon as possible. In case of insufficient hotel rooms for the set hotel selected by the players or the team, the organizing committee will arrange according to the actual situation. If the teams will pay the cash on arrival please contact the organizing committee in advance.

C. Other

1. The organizing committee will arrange transfer vehicles at the official hotel directly to the Hong Kong station on June 2 and June 3, 2019, UTC+8, every morning (10:00 at the Avant Garde, 10:20 at the Marriott) and afternoon (13:30 at the Avant Garde, 13:50 at the Marriott). Players and teams who need to go to the Hong Kong station official hotel after the event are required to purchase tickets at the "Bonus room" in the venue before 22:00 of the previous day;

2. Players and teams who intend to go directly to the official hotel of Hong Kong station after the event of Shenzhen station should send their intention and number of participants to the email address of the organizing committee before 18:00 on May 23, 2019, UTC+8.

3. Insurance: Players and teams shall provide [**name**] [**passport number and photo**] to the email of the organizing committee before 18:00 on May 23, 2019, UTC+8. The organizing committee will purchase personal accident insurance for all Players and teams;

4. It is recommended that all foreign players register WeChat account and add the Player service account of the organizing committee, so as to facilitate the release of event information and the communication in case of emergency (for the specific registration method, please refer to the WeChat installation tutorial attached).

D. VIP service

1. The list of VIP players:

- Top 8 seeded players in Men's Singles
- Top 8 seeded players in Women's Singles
- Top 1 seeded Men's Doubles pairs
- Top 1 seeded Women's Doubles pairs

2. VIP players' Services include the following:

- 2.1. Free upgrades to better higher standards hotel rooms*
- 2.2. Laundry service: up to 5 pieces of free laundry per day for VIP players*
- 2.3. Airport and port pickup service: separate commercial vehicles will be arranged for VIP players and the team to deliver to the official hotel (if the team is too large, only one commercial vehicle will be arranged) *
- 2.4. Transfer service during the competition:
 - 5 commercial vehicles will be allocated for transports venue / hotels / venue during the competition period. The VIP players and one accompanied person can apply for the limousine service on the day in advance. Due to limited vehicles the seats are full and cannot be arranged. The list of VIP players will be published in the official hotel or the competition venue*
- 2.5. VIP Players have the access to the VIP Lounge

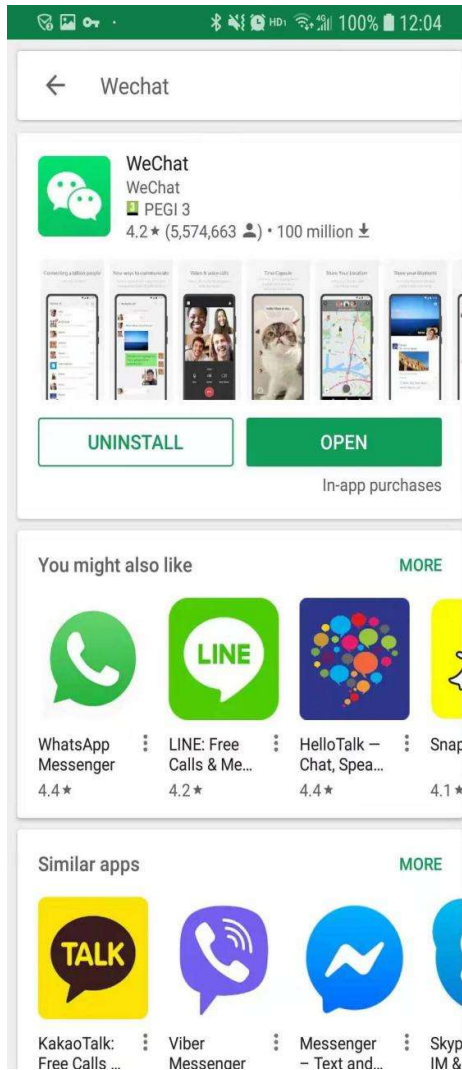
* Only applicable for those players who choose an official hospitality package.

E. Prize money payment

1. All prize money will be paid by bank transfer, either to players' personal accounts or to the association account. Players who lose at the Round of 32 in singles will have the option to request to be paid in case on site.
2. The organizing committee will withhold 20% of the individual income tax for all the winners.
3. All the winners shall go to the Bonus room in the venue before 12:00 am on June 3rd with their passports and fill in the "**Prize money registration form**". If the prize money is received by the association on behalf of the players, the players of the same association can send relevant staff to the Bonus room to receive the prize money uniformly and fill in the registration form for prize money, and the staff member shall provide the copy of the passport of the corresponding winners.
4. If the winning players need the tax payment certificate, they can fill in the tax payment information registration form in the Bonus room. The organizing committee will send the electronic tax payment certificate to all players or associations via email within one month after the event.

Annex: WeChat installation tutorial

Find WeChat in Google Play (Android) or APP Store (IOS)




Download the APP, log in the registration page, fill in relevant information, and complete the registration

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Sign up by phone number

Name 

Region **United States (+1)**

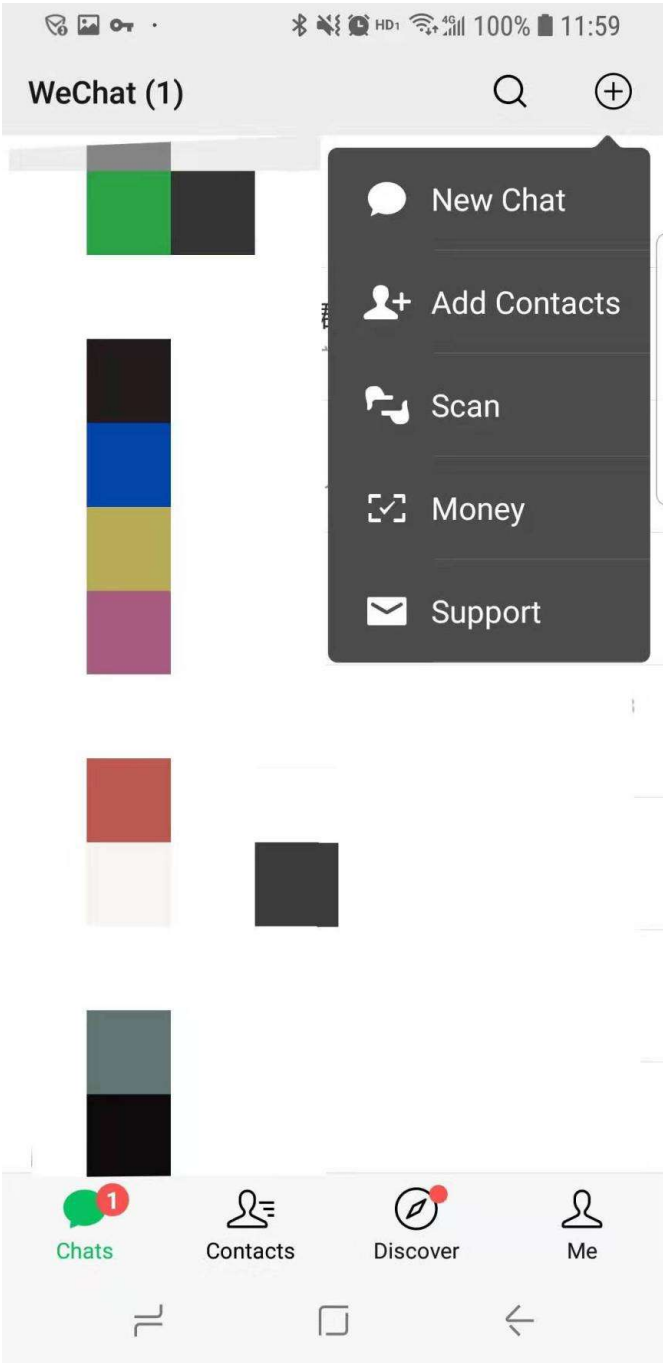
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